

▼ Shall be sent to:

Landeshauptstadt Magdeburg
Kita-Beratung Jugendamt
Wilhelm-Höpfner-Ring 1
39116 Magdeburg



Fax: 0391 540 3132

E-Mail: kitaberatung@jga.magdeburg

The need to register for a child care place in a nursery, nursery with extended program

Would you like to have your child cared for in a nursery, nursery with extended program or an after school care center? Then you need an **identity document for your child**. If you are looking for a childcare place for the first time, you will receive your KIND-ID (child ID) with your registration in

kitaplatz.magdeburg.de

If you do **not** have access to the Internet or if there are other impediments to access, the youth support office of the state capital, Magdeburg, will support you. In this case, please complete the following request form. The Youth Support Office will register your child's need for care and create the child's ID. When filling in the form, please make sure to write your child's name correctly according to official documents, for example the birth certificate. Send a copy of your ID!

The registered request notice and child ID will be mailed to you. You then have the option to contact a nursery, nursery with extended program or after-school center directly and enter into a childcare contract with that facility.

(The application shall be filled in with capital letters)	
Data of the child	
Surname	Name
Date of birth	Nationality
Street / Nr.	Zip Code / Locality
Data of the persons with rights to care	
Surname	Name
Date of birth	Phone No.
Adress (if differing)	
The need for a care place starting with:	
There is an offer for a care place, the name of the daycare center is:	
Locality, date	Signature of the person with care rights

Information on the security and processing of personal data of LH Magdeburg, the Youth Authority, counseling

The protection of your personal data is particularly important to us. Therefore, we use your data exclusively on the basis of legal provisions. With this data protection statement we inform you about the most important aspects of the EU General Data Protection Regulation (GDPR) and about your data protection rights.

Responsible: state capital, Magdeburg - General Mayor- 39090 Magdeburg

Amt 51, Jugendamt, Abteilung 51.4, Tagesbetreuung Kita-Beratung

Wilhelm-Höpfner-Ring 1, 39116 Magdeburg

www.magdeburg.de

E-Mail-Adresse: Jugendamt@magdeburg.de

Person appointed for data security

Die behördliche Datenschutzbeauftragte Kerstin Wagner ist zu erreichen unter:
Landeshauptstadt Magdeburg, Datenschutzbeauftragte, 39090 Magdeburg, Tel.Nr. +49 391 540-2531,
E-Mail: Datenschutzbeauftragter@stadt.magdeburg.de

Purpose and legal basis of data processing

Your personal data is collected in order to obtain advice on a childcare place

- Assistance for submitting a registration application
- Assistance for generating a child ID
- Assistance in looking for a place of care

Data processing is based on Art. 6 Abs. 1 (c) DSGVO and §§ 6, 24 Abs. 5 SGB VIII as well as § 3 KiFöG LSA.

Storage period

The maximum period of storage of personal data is a maximum of 3 months after the submission of the application, if it is not implemented.

Receiver of the personal data

A data transfer is made, in principle, only in accordance with legal provisions and legal obligations to:

- the administrative structures of the capital of the state, Magdeburg, as part of the processing procedure
- child care day centers and competent institutions within the radius of the Magdeburg state capital.

Your rights

In compliance with DSGVO, you have the following rights :

If your personal data is used, you have the right to obtain information about the stored data (Art. 15 DSGVO).

If wrong personal data is used, you have the right to amendments (Art. 16 DSGVO).

If the legal prerequisites are met, you have both the right to request the deletion of the data or the limitation of their use, as well as the filing of appeals against their use (Art. 17, 18 and 21 DSGVO).

In the conditions in which the use of your personal data is based on art. 6 of 1 (a) or art. 9 of 2 (a) (consent to data processing), you have the right to withdraw consent to data processing at any time.

If you make use of the above-mentioned rights, the Magdeburg State authority will check whether the legal prerequisites are met.

In accordance with art. 77 a. 1 DSGVO you have the right to file a complaint against the use of your personal data with one of the data protection authorities, if you believe that the use of your personal data violates the law with regard to data security.

At the authority responsible with data security from Sachsen-Anhalt to:

Postfach 1947, 39009 Magdeburg; adresa: Leiterstraße 9 in 39104 Magdeburg.